



Shirpur Education Society's

**R. C. Patel Institute of Pharmaceutical
Education and Research, Shirpur**
(An Autonomous Institute)

शिरपूर एज्युकेशन सोसायटी संचलित
आर.सी. पटेल इन्स्टीट्यूट ऑफ
फार्मास्युटीकल एज्युकेशन अँड रिसर्च, शिरपूर
(स्वायत्त महाविद्यालय)

Shri. A. R. Patel
President

Dr. S. J. Surana
Principal

RCPIPER/2026/22

Sept' 08, 2026

Institute Level Spot Round(s) for the Admission to First Year Post Graduate Programs (MBA)

(Guidelines and Instructions for Candidates)

A) Invitation for Applications for Institute Level Spot Round(s) For the Academic Year 2026-27 Against CAP Vacancies and Institute Level Seats

R. C. Patel Institute of Pharmaceutical Education and Research (RCPIPER), Shirpur, invites applications from eligible candidates for the Institute Level Spot Round(s) for the First Year of the Two-Year Post Graduate Degree Courses in Management (MBA) for the academic year 2026-27. This round(s) will be conducted for the vacancies against the CAP Rounds (Centralized Admission Process) at the Institute Level for ACAP seats, and will be conducted in accordance with **Clause 13** of the **Information Brochure 2026-27** published by the **State Common Entrance Test Cell, Maharashtra State**.

B) Date and Venue for the Institute Level Spot Round(s) for ACAP Seats

Sunday, 13th September 2026 at the Computer Centre of RCPIPER, Shirpur Campus.

Eligible candidates are required to submit their applications **in person** before, **11th September 2026 upto 5.30 PM**, along with the necessary documents, in order to participate in the round.

C) Instructions for Candidates Participating in Institute Level Round(s) for ACAP seat

1. Eligibility

Only candidates who have registered through the CET portal and verified their applications through Facilitation Centres (FC) with a valid registration number by the State Common Entrance Test Cell (FC) are eligible to apply for participation in the Institute Level Round. Applications should be submitted **offline, in person**.

2. Admission Fees

Candidates are requested to review the details regarding the admission fees on the following link: <https://www.rcpatelpharmacy.co.in/fee-structure>





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3. Vacancies against CAP Rounds

The provisional seat matrix for the Institute Level Round, detailing the available CAP vacancies, will be published by the State Common Entrance Test Cell on **8th September 2026** on their portal https://mba2026.mahacet.org.in/mba_26/home and will also be available on the institute's website <https://www.rcpatelpharmacy.co.in>

4. Institute Level Seats

The list of seats available under the Institute Level Quota can be accessed via the following link: <https://www.rcpatelpharmacy.co.in/institute-level-seats>

5. Required Documents

Candidates should have copies of the following documents ready:

- **Receipt cum Acknowledgment** issued by the State CET Cell, Maharashtra verified by Scrutiny Centre (FC).
- **All relevant certificates and mark sheets as uploaded on CET portal for confirmation of registration of admission.**

6. Reporting Guidelines

Institute level seats allotment and admission confirmation will be carried out at 11.30 AM on Sep 13th, 2026. Candidates must report to the **Waiting Hall/Computer Centre (First Floor) of RCPIPER** at least **30 minutes prior** to the scheduled time for their admission round. Candidates will be called in order of their merit, as per the merit list displayed on the notice board and the institute's website.

7. Admission Process

- Candidates who are absent or unprepared with the required documents when called will forfeit their claim to a seat, and the next candidate in merit will be considered.
- Candidates with **higher merit scores** who report late will only be considered for available seats at the time of their arrival, with priority given over candidates with lower merit who are present.

8. Document Verification and Seat Confirmation

- Candidates must present all original applicable documents during verification.





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- Seat confirmation is subject to full payment of the **admission fee** via **Demand Draft** or through the **RCPIPER online payment gateway** immediately upon acceptance of the seat. **Part payments, cash, or cheque payments will not be accepted.**
- For payment details, visit to Finance section, RCPIPER, Shirpur

9. Final Admission Confirmation

- Upon seat allotment and payment of fees, candidates must submit the required original documents.
- Final confirmation will be processed through the **State CET Cell portal**, and candidates will receive an **Admission Confirmation Letter** issued by the State CET Cell through RCPIPER's institute login.
- Candidates will also receive an official **Fee Receipt**.

C) Process, Steps and Schedule of Activities for Institute Level Rounds for ACAP Seats

Sr. No	Activity: Day-1: Sep 13, 2026, 11.30 AM
01	All candidates listed in the Provisional Merit List should report to the Waiting Hall & Computer Center (First Floor) by earlier 30 mins before 11:30 AM .
02	In case of delays / extension in activities (if any), candidates are advised to see notice boards and web site of RCPIPER. In such a cases the process will continue on subsequent days.
03	Seat allotment will proceed based on the merit list.
04	Verification of original documents and submission of self-attested copies .
05	Seat allotment based on the available vacancies .
06	Payment of Institute Admission Fees .
07	Submission of original documents by candidates.
08	Confirmation of the allotted seat on the State CET Cell portal .
09	Issue of Admission Confirmation Letter, Fee Receipt .
10	If seats remain vacant after Day -1 or additional vacancies arise due to cancellations, the process will repeat on subsequent days. Candidates should check the RCPIPER website and Notice Boards of Institute regularly for updates.

For further details and updates, candidates are advised to regularly visit the RCPIPER website:
www.rcpatelpharmacyco.in.

